



Windsor Life Assurance Company Ltd Registered in England No.754167

Instruction to your Bank or Building Society to pay by Direct Debit



Please fill in the shaded areas using a ballpoint pen and send it to:

Windsor Life Assurance Company Ltd
Windsor House
Telford Centre
TF3 4NB

Policy Number(s)
(This is not part of the instruction to your bank or building society)

Name(s) of Account Holder(s)

Service User Number
9 9 5 0 7 3

Reference Number (completed by Windsor Life)

Branch Sort Code

Instruction to your Bank or Building Society
Please pay Windsor Life Assurance Company Ltd Direct Debits from the account detailed in this Instruction subject to the safeguards assured by the Direct Debit Guarantee. I understand that this Instruction may remain with Windsor Life Assurance Company Ltd and, if so, details will be passed electronically to my Bank/ Building Society.


Bank/Building Society account number

Name and full postal address of your Bank or Building Society
To: The Manager Bank/Building Society
Address
Postcode

Signature(s)
Date

Banks and Building Societies may not accept Direct Debit Instructions for some types of account.
This Guarantee should be detached and retained by the Payer.

The Direct Debit Guarantee



- This Guarantee is offered by all banks and building societies that accept instructions to pay Direct Debits.
- If there are any changes to the amount, date or frequency of your Direct Debit Windsor Life will notify you 10 working days in advance of your account being debited or as otherwise agreed. If you request Windsor Life to collect a payment, confirmation of the amount and date will be given to you at the time of the request.
- If an error is made in the payment of your Direct Debit, by Windsor Life or your bank or building society, you are entitled to a full and immediate refund of the amount paid from your bank or building society.
- If you receive a refund you are not entitled to, you must pay it back when Windsor Life asks you to.
- You can cancel a Direct Debit at any time by simply contacting your bank or building society. Written confirmation may be required. Please also notify us.